



# Material (Ore) Assessment Form

Before an ore or other material is shipped to the Coal & Mineral Process Lab or the Forward Building., please complete this form, or ask the company to complete it.  
**The objective is to prevent potentially hazardous materials from being brought in without having the correct safety controls in place.**  
***If the form is not completed before shipping, delivery may be refused at UBC.***

Material		Amount of Material	
Company/ Location Providing Material		Company Contact & Phone	
Name of Person Using/ Ordering Material		Department	
Status of Person Using/ Ordering Material	Student Faculty	Staff Contractor	UBC Mining UBC Non-Mining Visitor
Name of Faculty Supervisor/ UBC Contact		Department of supervisor/contact	
Date of Expected Arrival of Material			

ITEM		Note	Office Use Only
1. Are there any potentially toxic or hazardous characteristics to this material? (Examples: asbestos, mercury, arsenic, radioactivity, or any other potentially harmful material)	YES NO		
2. Attach an Assay of the material or SDS; results to include things such as asbestos, mercury, arsenic, radioactivity or any other potentially harmful material.	Attached		
3. Are there specific PPE requirements? If yes record the protective in the section on next page.	YES NO		
4. Will water or air or catalysts affect the material?	YES NO		
5. Record the procedures for <b>disposal</b> of materials on the next page.	Recorded on back.		
6. Who will be in charge of disposal? (full name, email & UBC phone number)			
7. Please provide a speed chart for disposal expenses.*			
8. Have personnel working in the area been notified of any special hazards?	YES NO		
9. End date of project. (Day, Month, Year) (*any materials not disposed of <b>2 months</b> after the end date will be disposed of at disposal cost plus a 25% fee)			

Signature of Faculty Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_



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<p>Protective Measures Required:</p>	<p>Safety Eye Protection Type: _____ Type of Filter for Dust Mask: _____ Lab Coat Gloves and Type _____ <b><u>Other Protective Measures:</u></b> _____ _____ _____ _____ _____ _____ _____</p>
<p>Disposal Procedures:</p>	<p>Describe the Procedures for Disposal</p>

**Note: Each sample/ bucket/ container must be labeled with:**

- Contact name (of person ordering),
- Date of Arrival, and
- Content when it arrives.

*Please give a copy to the receiver in the area.*